Turning in an Assignment on Teams

Below is a quick guide to turning in an assignment on teams. For a more detailed explanation, please watch the following explanation videos.

- → Uploading an assignment on teams (updated video more detailed)
- → Uploading an assignment on teams (basic upload)

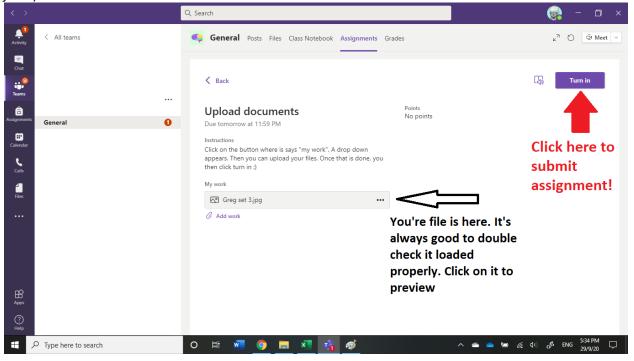
Step 1: Click on the assignment tab. Click on the assignment to be submitted. The following screen will appear.

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Step 3: Once you have chosen your picture, it appears under "My work". If you have another document to attach, click on "add work" and repeat step 2. Once all is attached (*and verified you have the correct form*) click "Turn in"



If you have turned in the wrong document!

You can "undo" your turn in. This "takes back" the turn in, and you are back at step 1

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